

**FORM 'K'**

**[See rule 12(12.1)]**

**APPLICATION FOR RENEWAL OF REGISTRATION OF REAL ESTATE AGENT**

From:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To

The Real Estate Regulatory Authority (Name of Place)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sir,

[I/We] apply for renewal my/our registration as a real estate agent under registration certificate bearing No. \_\_\_\_\_, which expires on \_\_\_\_\_.

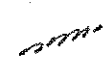
1. As required [I/We] submit the following documents and information, namely:-

- (i) A demand draft / bankers cheque no. \_\_\_\_\_ dated \_\_\_\_\_ for rupees \_\_\_\_\_ in favour of \_\_\_\_\_ drawn on \_\_\_\_\_ bank as renewal fee as per sub-rule (2) of rule 10 or through online payment as the case may be \_\_\_\_\_ (give details of online payment such as date paid, transaction no. etc.);
- (ii) The authenticated copy of the registration certificate; and
- (iii) Status of the applicant, whether [individual / company / proprietorship firm / societies/ partnership firm / limited liability partnership etc.];
- (iv) In case of individual -
  - (a) Name of [Individual / Proprietorship Firm]
  - (b) Father's Name
  - (c) Occupation
  - (d) Address
  - (e) Contact Details (Phone number, e-mail, Fax Number etc.)
  - (f) Name, photograph, contact details and address of the proprietor

OR

In case of [firm / societies / company etc.] -

- (a) Name
- (b) Address
- (c) Copy of registration certificate as [firm / societies / company etc.]
- (d) Major activities
- (e) Contact Details (Phone number, e-mail, Fax Number etc.)
- (f) Name, photograph, contact details and address of [partners / directors etc.];



- (v) particulars of registration as [proprietorship, societies, partnership, company etc.] including the bye-laws, memorandum of association, articles of association etc. as the case may be;
  - (vi) authenticated copy of the address proof of the place of business;
  - (vii) authenticated copy of the PAN card of the real estate agent;
  - (viii) authenticated copy of the registration as a real estate agent in any other State or Union Territory, if applicable;
  - (ix) Any other information as specified by regulations.
2. [I/We] solemnly affirm and declare that the particulars given in herein are correct to [my /our] knowledge and belief and nothing material has been concealed by [me/us] therefrom.

Dated:

Place:

Yours faithfully,  
Signature and seal of the applicant(s)



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